

**UNDERTAKING OF EMPLOYER FOR THE EMPLOYMENT OF A
HOUSEHOLD SERVICE WORKER (HSW)**

I, _____, with residence and postal address at
(Name of Employer)

_____ in connection with the
(Address of Employer)

employment of Filipino Household Service Worker (HSW) do hereby undertake the following:

1. That I will shoulder all expenses incurred in hiring _____
(Name of HSW)
Including recruitment agency fees, if applicable;
2. That I shall not allow the deduction of any amount from the monthly salary/wages of above-named HSW as placement fee or refund of expenses and agency fees;
3. That upon the arrival of the HSW, I will allow/permit her to attend the Post-Arrival Orientation Seminar (PAOS) being conducted by the Philippine Embassy/MWO Milan for newly-arrived workers;
4. That the HSW shall be permitted to communicate with the embassy when needed and have custody of her passport/travel documents at all times;
5. That I shall provide the HSW with separate sleeping quarters and given a rest period of at least eight (8) continuous hours daily;
6. That the HSW shall be given a weekly rest day as provided in the employment contract and has required under _____ labor law;
7. That the HSW shall be made to work in my residence only and shall be treated humanely by me and other persons staying at my house;
8. That the HSW shall be allowed to freely communicate with her family in the Philippines at reasonable time of the day or night;
9. That I shall not make the HSW extend her contract or transfer to another employer without informing the Embassy/MWO Milan and shall present the person of the HSW to the Embassy when so required,
10. That I shall first notify the Philippine Embassy/MWO Milan and/or the Employment Agency of my intention to cancel the Work Permit of my HSW;

11. That I shall notify the Philippine Embassy/MWO Milan and/or the Employment Agency of any significant developments about the condition and employment of the HSW including her repatriation;
12. That I shall explain to the members of my household the foregoing undertaking and ensure that the undertakings are observed by them; and,
13. That I shall assist the HSW in availing of benefits provided under the laws of _____.

Date

Signature of Employer